



Application Form

1. Company information

Exhibition	<input type="checkbox"/> Maritime & Safety Equipment Korea <input type="checkbox"/> WORKBOAT KOREA		
Company	(Kor)	Website	
	(Eng)	CEO/President	
Address	()		
Contact Person	Name	Department / Job Title	/
	T E L	Mobile	
	F A X	E-mail	
Exhibit Items			

2. Participation Fee

Booth type	Facilities	Unit Cost (VAT not included)	Unit Cost	Booth No. *for organizer	Sub Total	Grand Total (VAT 10% included)
Shell Scheme	Raw space, carpet, partitions, fascia, 3 spotlights, 1kw electricity, 1 information desk, 1 folding chair, 220V/1P outlet	290USD/m ²	___ X ___ = ___sqm		\$	\$
Space Only	Only exhibition space is provided. Exhibitors are required to design and construct the booth.	230USD/m ²	___ X ___ = ___sqm		\$	
Comments *for organizer						

※ Please note that the booth may be fully booked before the deadline

3. Payment Information

Bank name	Account no.	Swift code	Beneficiary
Woori Bank	1005-203-334596	HVBKCRSEXXX	Reed K. Fairs Ltd.

*Please use the company name written in the contract when making the payment

- **Payment Schedule for Deposit** : Within a week after receiving the invoice (50% of the grand total)
- **Payment Schedule for Balance** : By September 30th, 2020

*Remittance charge is an obligation of the exhibitor

We hereby approve the terms of the License Agreement set forth and sign the contract as above.

Date: . . Contractor: (signature) Company Representative: (signature)

- The individual signing above represents and warrants that he or she is duly authorized to execute this Application on behalf of the company named above (Exhibitor), and that he or she agrees with and shall be bound by any subject to the terms of the License Agreement set forth.
- Information provided on this Application is used for participating the exhibition and guide concerned.

Korea Ocean Expo 2020

Expo Participation Rules and Terms and Conditions of the Agreement

[Article] Terminology

1. 'Expo' means "KOREA OCEAN EXPO, Maritime & Safety Equipment Korea and WORKBOAT KOREA to be held jointly.
2. 'Host' means the Korea Coast Guard and Incheon Metropolitan City to host the 'Expo'.
3. 'Organizer' means Incheon Tourism Organization and Read K Fairs to put together the 'Expo'.
4. 'Exhibitor' means the companies, associations, organizations and individuals that files an application forms and pays down payment to participate in the 'Expo'.

[Article 2] Application and Agreement Signing

The 'Exhibitor' that wants to file an application to participate the Expo shall submit the application form to the 'Organizer' and the agreement shall be deemed completed upon payment of full entry fee.

[Article 3] Payment Conditions

The 'Exhibitor' shall pay 50% of entry fee after submitting the application form and receiving an invoice from the Organizer and the remaining amount shall be paid by September 30th, 2020 (Wed.).

[Article 4] Assignment of Exhibition Area and Booth Location

1. Booth at the exhibition site shall be assigned by the 'Organizer' in principle, following the order of agreement and scale of participation, based on the categorization of exhibition items of the 'Exhibitors' and for matters arising with regard to or from booth assignment, the 'Host' or the 'Organizer' shall not be held liable.
2. After the floorplan and booth location is decided, the 'Organizer' may change the assigned area or location. In this case, the 'Exhibitor' cannot cancel participation application, or seek compensation or file claims.

[Article 5] Restoration of the Exhibition Area to Original State

1. The 'Exhibitor' shall complete installation and tearing down by the date and time set by the 'Organizer' and if additional time is required, other than the designated time, the 'Exhibitor' shall pay the overtime fee (based on standard rent scheme).
2. The 'Exhibitor' shall tear down the exhibition items by the designated time and restore the space back to original state, after the Expo is closed. If any cost is incurred to the 'Organizer' due to negligence of the 'Exhibitor', it shall be paid by the 'Exhibitor.'
3. For all booth construction and engineering work, vendors shall be selected from the vendor list, registered at Songdo Convensia.

[Article 6] Notification to the 'Exhibitor'

1. The 'Exhibitor' shall exhibit items specified in the application agreement, have its regular staff stay at the site and make the utmost effort for thorough management of the exhibition booth.
2. When 'Exhibitor' exhibits items, not listed on the exhibition list or not fitting the nature of the 'Expo', the 'Organizer' may immediately order to suspend the exhibition, and tear down and take out the items. In this case, the entry fee shall not be returned and the 'Exhibitor' has no right to seek compensation.

[Article 7] Expo Operation and Management

1. The 'Exhibitor' is not allowed to use any loud speaker for promotion at the exhibition booth to make sure to build serious and calm atmospheres for the consultation and all promotion events shall be done with natural voice. Please be advised that if it has to use a loud speaker, it shall be temporarily allowed after obtaining permission from the 'Organizer' and non-compliance with the rule shall be strictly supervised and controlled with all possible measures.

2. Promotion activities by the 'Exhibitor' shall be limited to the exhibition booth and any act of causing inconvenience, including promotion activities at the gate or exit of the exhibition site (exhibition items occupying the passage) shall be prohibited and all soliciting activities and any other activity causing inconvenience of other 'Exhibitors' shall be strictly controlled.

[Article 8] Security and Safety within the Exhibition Site

1. The 'Organizer' shall take necessary security measures for the 'Exhibitors' and visitors.
2. The 'Exhibitor' shall take necessary measures to prepare for damage or loss of the installment facilities or exhibition items in booths, during the exhibition period and the period of installation and tearing down, including purchase of an insurance policy and for this, the 'Organizer' is not responsible.

[Article 9] Fire Prevention

1. The exhibition items and all the materials in the exhibition site shall have non-flammable processing, in accordance with the fire prevention laws and regulations.
2. The 'Organizer' may request adjustment for measures for fire prevention, if necessary and the 'Exhibitor' shall immediately make the requested adjustment.

[Article 10] Termination of the Agreement

1. If the 'Exhibitor' refuses to use the allocated booth or does not pay the entry fee by dead line, the 'Organizer' may unilaterally terminate the agreement and in this case, the pre-paid entry fee shall not be returned.
2. When the 'Exhibitor' cancels participation in the Expo, it shall pay 100% of the entry fee when it is less than 1 month to go before the Expo, 80% of the entry fee when it is less than 2 months before the Expo and 50% of the entry fee when it is less than 3 months before the Expo to the 'Organizer' as penalty.
3. When the 'Exhibitor' sublets the entire or part of the exhibition area, with no prior consent of the 'Organizer', the agreement will be automatically cancelled and in this case, the pre-paid entry fee shall not be returned.
4. When the 'Exhibitor' wants to cancel participation and withdraw after the Expo starts, the 'Organizer' may unilaterally terminate the agreement and in this case the pre-paid entry fee shall not be returned.

[Article 11] Cancellation and Alteration of the Expo

1. The 'Organizer' may cancel the Expo, change the date or reduce the scale due to natural disasters, the government's request or emergency situation and for the loss incurred from these changes, the 'Organizer' shall not be held liable.
2. When the Expo is cancelled, the 'Organizer' shall only return the balance after deducting all payable expenses to the 'Exhibitors' based on the proportion of entry fee paid.
3. If deemed necessary, the 'Organizer' may change the period and open time of the Expo. It shall not be held liable for any loss incurred from these changes and the application cannot be cancelled for this reason.

[Article 12] Supplementary Provisions

The 'Organizer' may establish supplementary provisions, not stated in the participation rules and the 'Exhibitor' shall follow the authoritative interpretation of the 'Organizer'.

[Article 13] Dispute Resolution

Any dispute among the 'Host', 'Organizer' and 'Exhibitor' arising with regard to the participation rules or disputes on the rights and obligations among the parties shall be resolved, following the arbitration of Korean Commercial Arbitration Board and it is not allowed to file a suit over judgement to the court.